

Job Description

Job Title	Cleaner & Domestic Assistant
Reporting To	Management Team
Job Code	SUS004

MAIN PURPOSE

To ensure that the highest levels of cleanliness are established and maintained at all times permitting the people we support's surroundings to be as safe and well presented as is required by Achieve Together and Registration Authorities' standards.

KEY RESPONSIBILITIES

1. Delivers and maintains a clean and tidy environment throughout the Service following a pre-determined cleaning schedule, which provides documented evidence of regular maintenance.
2. Ensure that all housekeeping supplies are maintained securely at all times in line with COSHH data sheets.
3. Maintains a good working knowledge of, and complies continuously with, Company policies and procedures, COSHH guidelines and other relevant Health and Safety legislation.
4. Utilise the housekeeping supplies effectively within the allocated budget and avoids wastage.
5. To maintain confidentiality and respect the privacy and dignity of the people we support and ensures the health, safety and well-being of those we support, colleagues and visitors at all times.
6. Identifies and reports damage, faults and other related issues to the Home Manager or Lead on Duty to ensure that environmental conditions continue to meet quality standards and statutory regulations.
7. To be aware of the vulnerability of the people who live at the home and be alert to potential for abuse.