

# Support Worker, Educational Day Service (EDS)

**Salary: £17,296.50 pa**

**Benefits: Competitive**

**Contract type and hours: 30hrs per week (Tues -Fri)**

**Department: EDS**

**Location: Bath**

**Closing date:**

As Support Worker you will be part of the Educational Day Service (EDS), providing an onsite and peripatetic service to people living in BANES and surrounding areas. EDS offers occupational, educational and work-focused opportunities for adults who are deaf, hard of hearing or with dual-sensory loss and additional needs living in and around Bath and the South West. We support more than 60 people over the course of one week and create individual packages that reflect their aspirations, needs and life.

Full induction training will be provided in all areas of the service.

You should have excellent communication, interpersonal skills and a willingness to learn British Sign Language, plus a genuine interest in this field of work.

**Interview date: March 2021 (tbc)**

This post is also subject to a Disclosure and Barring Service clearance.

## About Care and Support at Action on Hearing Loss

We offer a wide range of high quality residential and community services providing specialist care and support for deaf and hard of hearing people with additional needs across the UK.

We are committed to person centred working. Everyone who uses our services has the right to:

- Privacy, dignity, choice, maximum possible independence and support to help reach their full potential.
- Communicate in their chosen way.
- Be valued and respected as individuals, recognising that everyone is different and offering equal opportunities.
- Everyday life opportunities through support from our staff.
- Be involved in the planning of their own care or support.
- Influence the type of services that we provide.
- Confidential access to information about themselves, and to know how we might share this information with others.
- An independent advocate if they want one.
- Make a complaint about any service and to have their complaint investigated using our complaints procedure, in a way they can understand.

We aim to tailor this to the communication needs of the people who use them so that it is completely accessible to them.

Choosing to work in Care and Support is one of the most fulfilling and exciting decisions you can make. You will have access to up to date training. With any job there will be ups and downs but working in social care has very specific rewards and challenges.

To help you decide if this role is for you, for more information on the work we do and to hear some of the stories of the people we support visit:

<http://www.actiononhearingloss.org.uk/supporting-you/care-and-support.aspx>

## About Educational Day Service

Our service is accessed by people from residential services, from supported living and from the community. As well as our site-based activities, we also provide a peripatetic service for homes in the community where both our music and our life skills staff will visit people in their home environment to ensure we meet people's needs accordingly. Some people who use the service travel from further afield, including Bristol, Wiltshire and South Glos.

We offer a wide range of learning areas so the people using the service are fully supported in the relevant environment. Our services include ceramics, art, music, woodwork, key skills, craft, drama, card making and life skills. We take part in community fetes, exhibitions and sales and have an on-site gift shop selling products to the general public.

## Job Description

### Overall Purpose of the Role:

- Deliver a person centred service for the people that attend EDS.
- To work with staff team to enhance, develop and maintain the potential of the people using our service.
- Extend the opportunity for people who use our service to have improved/increased contact within the wider community.
- Work in partnership with people that use our service to encourage choice, participation and motivation, whilst adhering to the values of the organisation.

### Key Accountabilities and Responsibilities :

- To support people who attend EDS to develop in all areas of the service, including numeracy/literacy, encourage social interaction and communication.
- To support people with their intellectual and social development according to each person's desires, abilities and needs.
- To support people to use community facilities, promote a variety of social and leisure activities and to support people with their health needs .
- To provide a stimulating environment where skills can be maintained and developed .
- To support people with their intellectual and social development according to each person's desires, abilities and needs.
- To meet responsibilities of your post to ensure delivery of high quality services and continual improvement of the care and support we provide. These responsibilities are stated in the quality policies for care and support and the ISO Quality Management System Manual available internally.
- To achieve stated objectives from their person centred plan, enable these individuals to be at the centre of their care package. To support with personal care if required.
- To contribute to effective communication with people who use our services, their relatives, friends, professional helpers and other members of staff.
- To facilitate meetings to ensure the involvement of people who use our services in consultation and decision making .
- To offer and support people with a range of new experiences and to encourage and support people to develop and pursue their own cultural interests .
- To ensure the general well-being, safety and security of everyone who uses the service by continually assessing risk taking.
- To abide by Care standards set by CQC.
- To maintain high standards of health, safety and hygiene, ensure a clean and safe environment.
- To maintain written and computerised records and be involved in the development of service policies and procedures.
- To assist with benefits, banking and budgeting issues for people who use our services and provide support as appropriate keeping financial records up to date .
- To use local and national policies and procedures for recognising, recording, reporting and participating in safeguarding protocols .

### Other Requirements:

- To drive the Action on Hearing Loss vehicle as required
- To regularly undertake up to date training and complete the Care Certificate.

## Person specification

	Essential	Desirable
Experience	<ul style="list-style-type: none"> <li>Experience of organising your own work, able to plan and manage own time effectively</li> <li>A sound working knowledge of developing individual skills and knowledge in a structured way.</li> </ul>	<ul style="list-style-type: none"> <li>Experience of work in a care or education environment or equivalent, paid or voluntary.</li> <li>Experience of working with people who have challenging behaviour, mental health problems, learning difficulties and dual-sensory loss or similar.</li> </ul>
Qualifications / Professional Training	<ul style="list-style-type: none"> <li>BSL Level 1 or willingness to learn British Sign Language skills (and commitment to achieve BSL 1 within two years).</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>BSL Level 2 or willingness to complete within two years.</li> <li>PTLLS Level 3 basic teaching or equivalent (or the ability and commitment to work towards achieving it in 12 months).</li> <li>. Full UK driving licence.</li> </ul>
Skills / Knowledge	<ul style="list-style-type: none"> <li>Art and/or music</li> <li>Good standard of written English. GCSE level or equivalent.</li> <li>An awareness of deaf issues and the potential impact of these on individuals.</li> <li>Basic computer skills.</li> </ul>	<ul style="list-style-type: none"> <li>Knowledge of person centred approaches/tools and understanding of how this benefits the people who use our services.</li> <li>Knowledge of Health and Safety within the workplace.</li> <li></li> </ul>
Personal Qualities	<ul style="list-style-type: none"> <li>Ability to work independently, this could involve taking sole responsibility for a work area during a shift or lone working in the community..</li> <li>Ability to work effectively within a Team.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
Thinking Style	<ul style="list-style-type: none"> <li>Experience of organising your own work, able to plan and manage own time effectively.</li> <li>Ability to demonstrate the Action on Hearing Loss values and behaviours.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
Circumstances	<ul style="list-style-type: none"> <li>The ability to work flexibly to meet the needs of the people we support (e.g support all areas of the service, attend training courses , community events etc outside of regular working hours).</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>