

# Job Description – Kitchen Assistant

## Overall Purpose of the Role:

- Deliver a person centred service for the people that use our services.
- Taking care of all aspects of hygiene as well as helping to prepare food and serve it to the people we support.
- The role of a catering assistant is to help out in the kitchen and to be responsible for hygiene and cleanliness within food preparation areas.
- Catering assistants are also responsible for carrying out basic food preparation tasks, such as washing and peeling food.

## Key Accountabilities and Responsibilities:

- Organising the store room and checking stock level as well as stock rotation
- Unloading deliveries from suppliers
- Taking instructions from a chef
- Ordering supplies from suppliers
- Ensuring chefs are equipped with the food and tools they need
- Helping the chef get ready for service by preparing food. Catering assistants may be expected to peel, trim or wash food so it is ready to be cooked.
- Loading and unloading the dishwasher
- Helping to serve meals to customers

## Other Requirements:

- To regularly undertake up to date training and complete the Care Certificate.
- To fully work within a shift rota system, with rotas subject to change.

## Person specification

	Essential	Desirable
Experience	<ul style="list-style-type: none"><li>• An interest in food and catering</li></ul>	<ul style="list-style-type: none"><li>• Experience of <b>Catering</b> or equivalent, paid or voluntary.</li><li>• Experience of working with people who have challenging behaviour, mental health disorders, learning disabilities and dual-sensory loss or similar.</li></ul>
Qualifications / Professional Training	<ul style="list-style-type: none"><li>• .</li></ul>	<ul style="list-style-type: none"><li>• CACDP Level 1 or willingness to learn British Sign Language skills.</li><li>• Existing NVQ level 2/3 in food catering</li></ul>
Skills / Knowledge	<ul style="list-style-type: none"><li>• .</li><li>• An awareness of deaf issues and the potential impact of these on individuals.</li></ul>	<ul style="list-style-type: none"><li>• Knowledge of person centred approaches/tools and understanding of how this benefits the people who use our services.</li><li>• Understanding of the impact of</li></ul>

		dual sensory impairment.
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>Ability to work independently,</li> <li>Ability to work in a team.</li> <li>A caring personality and positive attitude.</li> </ul>	.
<b>Thinking Style</b>	<ul style="list-style-type: none"> <li>Ability to engage with how people communicate.</li> </ul>	.
<b>Circumstances</b>	<ul style="list-style-type: none"> <li>The ability to work flexibly to meet the needs of the people we support (e.g shift work and bank holidays).</li> </ul>	.